

ATTENDANCE AND TRANSCRIPTS OF UNITED STATES COURT REPORTERS

1. NAME OF REPORTER		2. SOC. SEC. NO.		3. QUARTER ENDED	
4. DISTRICT		5. OFFICIAL DUTY STATION		6. 40-HOUR TOUR OF DUTY <input type="checkbox"/> Yes <input type="checkbox"/> No	
7. TIME SPENT RECORDING COURT PROCEEDINGS (All days and hours should be rounded up to the next whole number.)		7a. PLACE (CITY) OF ATTENDANCE			7b. NUMBER OF DAYS
		7c. TOTAL RECORDING DAYS			
		RECORDING BEFORE	NUMBER OF HOURS		
			7d. OFFICIAL REPORTER	7e. SUBSTITUTE REPORTERS	7f. SUB TOTAL
			JUDGES		
			MAGISTRATE JUDGES		
OTHER (SPECIFY)					
7g. TOTAL RECORDING HOURS					
8. TOTAL ADMINISTRATIVE HOURS:		9. TOTAL TRANSCRIPT PREPARATION HOURS:		10. TOTAL TRAVEL HOURS:	
11. TRANSCRIPTS OF OFFICIAL PROCEEDINGS (Requested by the parties. Include transcripts of proceedings recorded by substitute reporters employed by the court reporter.) * Including Habeas Corpus and Section 2255 proceedings ** Do not include the free copy provided to the clerk of court as required by law.	CATEGORIES	NUMBER OF PAGES			
		CIVIL CASES		CRIMINAL CASES*	
		11a. ORIGINALS	11b. COPIES**	11c. ORIGINALS	11d. COPIES**
	ORDINARY				
	EXPEDITED				
	DAILY				
	HOURLY				
	11e. TOTAL PAGES				
12. TRANSCRIPTS TO THE COURT WITHOUT CHARGE	TYPE			NUMBER OF PAGES (Original Only)	
	12a. Arraignments, pleas, and sentences in criminal court.				
	12b. Requested by a judge or other judicial officer.				
13. BACKLOG	13 a&b. Estimated number of pages of transcription on order more than 30 days, but not transcribed and delivered as of the end of the quarter.		13a. CIVIL		13c. DATE
	13 c&d. Include dates of the oldest unfilled orders.		13b. CRIMINAL		13d. DATE
CERTIFICATION BY COURT REPORTER: By signing this form, I certify under penalty of perjury pursuant to 28 U.S.C. § 1746 that the foregoing is true and correct.			14. SIGNATURE		15. DATE
REVIEW BY COURT OFFICIAL Individual reviewing this form should sign in the space provided.			16. SIGNATURE		17. DATE

(All previous editions of this form are cancelled and should be destroyed.)